

**GOVERNMENT OF KERALA  
DEPARTMENT OF FISHERIES  
STATE FISHERIES RESOURCE MANAGEMENT SOCIETY  
(FIRMA)**

**INDIA INTERNATIONAL AQUASHOW 2016**

**MARINE DRIVE, KOCHI**

**2016 JANUARY 23-27**

**QUOTATION FOR PRINTING OF BADGES, TAGS, COUPONS ETC.**

**Last date and time for the receipt of quotation: 3 pm on 12-01-2016**



**State Fisheries Resource Management Society (FIRMA)**

TC 15/1746,"Reshmi", Forest lane, Vazhuthakkad, Thycaud.P.O, Thiruvananthapuram

695014

Email: [firmatvm@gmail.com](mailto:firmatvm@gmail.com)

Phone: 0471-2335667

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No. FIRMA/ AQUASHOW 16/290/15

Dated: 06-12-2015

**QUOTATION FOR PRINTING OF BADGES, TAGS, COUPONS ETC**

Department of Fisheries, Kerala is organising India International Aqua Show 2016 (IIAS-2016) an event for the promotion of ornamental fisheries in Kerala. The show is scheduled to be held from 23 to 27 January 2016 in the Marine Drive Ground, Kochi, Kerala. State Fisheries Resource Management Society (FIRMA) is the nodal agency for the conduct of the show.

The date and venue of the exhibition may change and the contractor will be intimated of the changes, if any, in due course.

Competitive sealed quotations are invited from eligible printers, agencies/ firms etc. who have prior experience in the field for design and printing of **BADGES, TAGS, COUPONS** etc. for India International Aqua show 2016. The Event Manager appointed for the purpose will provide assistance for technical clarifications, if any required. Details are also available from the office of FIRMA at Ernakulam in the following address "Fisheries Complex, Dr. Salim Ali Road, Kochi, 682018" .

Sealed quotations should be submitted to the "The Executive Director, State Fisheries Resource Management Society (FIRMA) State Fisheries Resource Management Society (FIRMA), Regional Office, Fisheries Complex, Dr. Salim Ali Road, Kochi, 682018," on or before 3.00 P.M on 12-01-2016. Late quotations will not be accepted, under any conditions. FIRMA will not be held responsible for postal delays.

The quotations will be opened on 12-01-2016 at 4.00 P.M. in the presence of those quotationers or their representatives who are present at that time.

Quotationers are advised to study this quotation notice carefully before submission of quotations. It shall be deemed that submission of quotations by the quotationer has been done after their careful study and examination of the conditions with full understanding to its implications. In order to obtain first-hand information on the proposed assignment and the requirement of FIRMA he is advised to visit the office of FIRMA at Ernakulam (address given above).

All quotationers (except those exempted by Government of Kerala) are required to deposit EARNEST MONEY DEPOSIT @ 2.50% of the amount quoted. The offer received without required earnest money shall be rejected without further reference. Earnest money deposit must be in the form of a crossed demand draft drawn on any nationalized bank in favour of the Executive Director, State Fisheries Resource Management Society (FIRMA), payable at Thiruvananthapuram. No interest shall be payable by FIRMA on the Earnest Money deposited by the quotationer.

Those exempted from payment of EMD by Government of Kerala are permitted to submit the quotation without EMD. However they are advised to submit relevant Government orders exempting them from payment of EMD.

The offer should remain valid for 180 days from the date of opening of the quotation or till the completion of work whichever is later. If the validity of the offer is extended, the validity of EMD will also have to be extended. An offer valid for a shorter period may be rejected as non-responsive.

The quotations should be submitted in sealed covers super scribing "AQUA SHOW: QUOTATION FOR BADGES"

No quotations will be considered unless and until all the documents are properly signed. Late quotations will not be accepted under any conditions. The envelope containing the quotation should indicate the name and address of the quotationer to enable the quotation to be returned unopened in case it is declared "late".

The quotation should be duly signed and should contain details regarding the quotationer and earnest money deposit in the form of demand draft. The amount quoted should include all applicable taxes including service tax, VAT etc., levies, duties, fees, statutory payments etc. to be paid, if any.

Quotations shall be opened by the Executive Director, FIRMA or the officer authorised by him on the day and the time indicated above in the presence of those quotationers or

their representatives who are present at that time at their own cost. The quotationer's representatives who are present shall sign a register evidencing their attendance.

The Executive Director, FIRMA/ finance committee constituted by the Government for AQUA SHOW 2016/ a technical committee consisting of members as decided by the Director of Fisheries will evaluate the quotations and take appropriate decisions.

The decisions of the committee regarding acceptance/ rejection of quotation will be final.

The finance committee/ evaluation committee/ FIRMA may adopt such criteria for disqualification of a quotationer as finance committee/ evaluation committee/ FIRMA may consider appropriate.

There is no binding on finance committee/ the evaluation committee/ FIRMA to accept the lowest quotation. It may i) Reject any or all quotations without assigning any reason. ii) Accept/prefer any quotations without assigning any reason and also reduce or extend the period of contract without assigning any reason.

The quotationer shall bear all costs associated with the preparation and submission of the quotation, including the cost of presentation for the purposes of clarification of the quotation, if so desired by the finance committee/ evaluation committee/ FIRMA. The finance committee/ evaluation committee/ FIRMA will in no case be responsible or liable for those costs.

The demand draft for the earnest money of the quotationer (s), who fail(s) to qualify for the quotation, will be returned back by FIRMA to the quotationer or his/ their authorized representative against a proper receipt or will be sent by registered post at the mailing address of the quotationer as specified in the quotation within one month.

The demand draft for the earnest money of the quotationer(s), who do not get the order for the work will be returned back by FIRMA to the quotationer or authorized representatives of the quotationer against a proper receipt or will be sent by registered post at the mailing address of the quotationer as specified in the quotation within one month after the release of work order to the successful quotationer.

The finance committee/ evaluation committee/ FIRMA reserves the right to accept any quotations, in full or in part and to annul the quotation process and to reject all or any quotations in full or in part at any time without assigning any reason without thereby

incurring any liability to the affected quotationer or quotationers or any obligation to inform the affected quotationer or quotationers of the grounds for such action.

After acceptance of a quotation proposal, FIRMA will release the formal work order in favour of the successful quotationer. The quotationer should complete the work before 8 pm on 22-01-2016 or as intimated by FIRMA later.

The quotationer should complete the work in all sense before 8 pm 22-01-2016 and supply the items in the office of Project Co-ordinator, FIRMA. On failure to start the work within the stipulated time/ failure in satisfactory progress in work FIRMA can award the work as per the existing terms and conditions. The said processes will be at the risk and cost of the quotationer . The excess cost thus incurred will be recovered from the quotationer from his pending bills or earnest money or through other means as it deems fit or through court of law. The finance committee / FIRMA can take appropriate decision in this regard. The unexcused delay in the performance of work by the quotationer in the prescribed period may render him liable to pay any or all of the following

- i. Forfeiture of earnest money deposit and/ or security deposit.
- ii. Imposition of liquidated damage and termination of the contract as default.
- iii. Additional penalty as may be decided by the finance committee/ FIRMA

In addition to the above, the quotationer may be black listed and debarred from participating in any quotations by Kerala Government.

No payment shall be effected in advance for any work made under this order. Part payments will be made based on the periodic assessments of the progress of the work.

The successful quotationer shall comply with all local, state and federal rules, regulations, ordinances, codes, and laws relating to the work at their own cost or the conduct thereof and shall secure and pay for any permits and licenses necessary for the execution of the work and quotationer shall be responsible for the same. He may also take insurance coverage for the work and for the personnel.

If the quotationer withdraws his quotation before the expiry of validity or after the acceptance of the quotation, the earnest money deposited / security deposit by the quotationer will be forfeited. If the quotationer fails to comply with any of the terms, conditions or requirement of order and specifications as indicated at the quotation notice , the earnest money deposited/ security deposit by the quotationer will be forfeited. In

the event of the quotationer failing to fulfil the work duly and properly or committing breach of any of the terms and conditions of this work order, or if the quotationer or his agent or servants being guilty of fraud in respect of this contract or any of his partners or representatives found directing, giving, promising or offering any bribes, gratuity, gift loan, perquisite, reward or advantage pecuniary or otherwise to any person in the employment of Government in any way relating to such officers or person, FIRMA shall be entitled to cancel the order forthwith and to blacklist the quotationer and has the right to claim back all or part of the money already paid to the quotationer.

The finance committee/ FIRMA shall have the right to do the following/ impose penalties as given below.

- i. Forfeiture of earnest money deposited and/ or security deposit and/or
- ii. Imposition of liquidated damages and/or
- iii. Black listing of the quotationer and/or
- iv. All the above or any other penalties which FIRMA may deem fit to impose

If any question, difference or objection whatsoever shall arise, in any way connected with or arising out of this contract or the meaning or operation of any part thereof or the rights, duties or liabilities on either party than save in so far as the decision of any such matter is herein before provided for and has been so decided every such matter including whether its decision has been otherwise provided for and/or whether it has been finally decided accordingly in whether the contract should be terminated or has been rightly terminated in whole or part and as regards the rights and obligations of the parties as the result of such termination, shall be referred for arbitration to the Secretary/ Principal Secretary/ Additional Chief Secretary to Government, Fisheries Department or any other officer/official appointed by him and his decision shall be final and binding. And where the matter involves a claim of the amount if any awarded in such arbitration shall be recoverable in respect of the matters so referred. All disputes will be settled within the jurisdiction of the state of Kerala.

Special conditions, if any, of the quotationer attached with the quotationer will not be applicable to the contract, unless they are expressly accepted in writing by the finance committee/Executive Director, FIRMA.

**If not specifically mentioned, all conditions applicable to government quotations will be applicable to this quotation, too.**

## **SPECIFICATIONS FOR THE WORK TO BE UNDERTAKEN**

The number of badges, coupons etc to be printed is as given below.

Sl. No.	Particulars	Number
1	Badges with two layers ribbon frill: 250 numbers	250
2	Tags	1500
3	Coupons	15000

The quotationer is expected to quote rate for the above numbers and for additional numbers in the format given below.

## FORMAT OF QUOTATION

(may be submitted in the letter pad of the quotationer)

I/We agree to undertake to execute the work of

.....  
Here we quote the following rate

Sl. No.	Particulars	Number	Amount quoted (Rs)	Rate for additional 100 number or its multiples
1	Badges with two layers ribbon frill: 250 numbers	250		
2	Tags	1500		
3	Coupons	15000		

I/We agree to undertake the work at the rate quoted above

Signature of the quotationer

Name & Address:

Place:

Date: