

GOVERNMENT OF KERALA

DEPARTMENT OF FISHERIES

STATE FISHERIES RESOURCE MANAGEMENT SOCIETY (FIRMA)

T.C. 15/ 1746, "Reshmi", Forest Office Lane, Vazhuthacaud, Thiruvananthapuram- 695014

No: FIRMA/AQUA SHOW 2016/290/2015

DATED 18-11-2015

Department of Fisheries, Kerala is organising **India International Aqua Show- 2014 (IIAS- 2016)** an event that is meant to promote ornamental fisheries in Kerala during the last week of January 2016 at Kochi, Kerala. State Fisheries Resource Management Society (FIRMA) is the nodal agency for the conduct of the show.

Proposals are invited from professional exhibition organisers/ event managers having trade contacts and experience in organising international Aqua shows / Sea food exhibitions for appointment as event manager for coordinating the following works in connection with IIAS- 2016.

- Construction of air conditioned stalls in open space
- Marketing exhibition and commercial stalls in India and abroad
- Stall furniture
- Venue arrangement for inauguration
- Venue arrangement for international seminar, technical session
- Arrangements for distribution of kits to delegates
- Accommodation for VIPs, guests, delegates, officers etc.
- Air port hospitality counter
- Transportation
- Compeering arrangements
- Photography/ videography
- Clearing and forwarding
- Catering/ food court
- Cultural events
- Media coverage
- Press meet
- Permissions from regulatory authorities, customs and local self governments
- Power arrangements
- Arrangements for fresh, brackish and sea water for aquariums
- General security
- Registration desk
- Other exhibition arrangements like drinking water, health desk etc.
- Any other work to be carried out for the successful conduct of the event, which is not explicitly mentioned above.

The Event Manager is responsible for marketing of a minimum 60 exhibition and commercial stalls. Those interested are requested to submit detailed technical and financial proposals (in separate covers) with terms and conditions indicating the lowest rate (inclusive of all charges like service charges, taxes etc., if any) to the undersigned on or before 2 PM on 07-12-2015. The proposal should be submitted in sealed covers super scribing "EVENT MANAGER, AQUA SHOW- 2016". The proposal should be accompanied by a crossed demand draft in favour of the Executive Director, FIRMA payable at Thiruvananthapuram for an amount equivalent to 2.50% of the amount quoted as earnest money deposit (refundable). Successful tenderer will have to execute an agreement with FIRMA and remit an amount equivalent to 5% of the agreed contract amount as performance security. The technical proposals will be opened on 07-12-2015 at 4PM. Those received late will not be accepted. All rules and regulations of Government tenders are applicable to this proposal. The undersigned has the right to accept or reject any proposals in full or in part without assigning any reasons thereof. For further details contact 0471- 2335667.

Sd/-

Executive Director, FIRMA