



**Department of Fisheries**  
**Government of Kerala**

**Request for Proposal of Expression of Interest**

**for**

**Engaging Consultancy for carrying out Feasibility Study and  
Preparation of Detailed Project Report for the Development of an  
Integrated Fishing Harbour, Post-harvest, Value addition &  
Marketing infrastructure at Kollam, Kerala**

**Directorate of Fisheries,  
Vikasbhavan, Thiruvananthapuram  
Ph: 0471 2303160, Fax: 04712305042  
Email: [fisheriesdirector@gmail.com](mailto:fisheriesdirector@gmail.com)  
Website: <https://fisheries.kerala.gov.in>**

**December 2022**

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### **NOTICE INVITING BIDS THROUGH E-TENDER**

Department of Fisheries invites bids through electronic tendering system from reputed consultancy firms for carrying out Feasibility Study and Preparation of Detailed Project Report for the Development of an Integrated Fishing Harbour, Post-harvest, value addition & Marketing infrastructure at Kollam, Kerala

Details for bidding for the cited assignment are given below:

EOINo:/DFTVM/ /3226/2021-K3	
<b>Name of the assignment</b>	<b>To carry out Feasibility Study and Preparation of Detailed Project Report for the Development of an Integrated Fishing Harbour, Post-harvest, value addition &amp; Marketing infrastructure at Kollam, Kerala</b>
<b>Type of tender</b>	<b>Consultancy charge (lump sum)</b>
<b>Earnest Money Deposit</b>	<b>Rs.500,000/-</b>
<b>Pre-bid meeting</b>	<b>27.12.2022</b>
<b>Last date and time of online submission of technical and Financial bid</b>	<b>01.02.2023 at 3.00 PM</b>
<b>Date and time of technical bid opening</b>	<b>06.02.2023 at 11.00 AM</b>
<b>Date and time of financial bid opening</b>	<b>Date and time to be notified separately to successful bidders.</b>
<b>Time of Completion of assignment</b>	<b>26 months from the date of agreement</b>

Bids shall be in a two cover system - Technical Bid and Financial Bid. The EOI document is available in the e-tender portal of the Government of Kerala (etenders.kerala.gov.in). The technical bid and financial bid shall be uploaded separately. RFP can be accessed through the e-tender website on payment of a non-refundable tender fee of Rs. 15000/- plus GST@ 18%.As specified for the assignment, the Earnest Money Deposit (EMD), shall also remitted online, through the e-tender website.

The bids can be submitted online up to 01.02.2023 at 3.00 PM. The technical bids will be opened on 06.02.2023 and date of opening of financial bid will be intimated to the eligible bidders. The bids will be opened at Directorate of Fisheries, Vikasbhavan, Trivandrum, Kerala - 695033, in the presence of the tenderers or their representatives who wish to be present. The Financial bid of bidders who fulfill the conditions in the technical bid shall only be opened.

The bidders will have to deposit an amount of Rs. 5,00,000/- at the time of submission of the bid as Earnest Money Deposit (EMD). Department is not liable to pay any interest on the EMD. The Earnest Money Deposit of the unsuccessful tenderers will be refunded without any interest soon after the execution of an agreement by the successful tenderer, or after the expiry of the validity period of the tender. The successful tenderer to whom the contract is awarded will have to deposit as initial security deposit, a further amount to make up 5 % of the value of the accepted tender including the Earnest Money. The said amount will be kept as Performance Guarantee and the amount without any interest shall be refunded after successful completion of the assignment. Department reserves the right to accept or reject any or all tenders in part or full without assigning any reason thereof. The security deposit will have to be made within 14 days from the date of acceptance of tender (work order), failing which Department at its discretion may revoke the letter of acceptance and forfeit the earnest money deposit furnished along with the tender.

(Sd/-)

**Director of Fisheries**

## 1. INTRODUCTION

Fisheries a promising sector in both the National and State economies, contributes not only to GDP and employment but also, stimulates growth in number of subsidiary industries. The industry as a whole, serves as an important employment generator, as it needs much intermediary activities on its supply chain from sea to consumer. Also it supports allied industries such as ice plants, freezing plants, pre-processing & processing establishments, net making units, boat building yards and transportation services. Marine fisheries play an important role in the coastal economy of Kerala.

The Government of Kerala has undertaken various programmes to strengthen marine fisheries sector of the state. Fisheries Department through its plan has taken up Area Development Schemes like Coastal area Development. Under which various fisheries infrastructure works such as fish landing centres, auction halls, markets, fishing harbours, cold chain, post harvest processing facilities etc, were under taken.

Over the years Kerala has become a major hub for pre-processing, processing and export of seafood in the country. Kerala exported around 1.83 LT of fish fetching revenue of Rs.6014 crore during the year 2018-19. The covid-19 and its multiple ramifications on fish production, livelihood security and market dynamics have exacerbated the troubles faced by Kerala in the fisheries sector. To overcome these impacts and with objective of i) Decent work and Economic growth and ii) Industry innovation and infrastructure, two important sustainable goals set by United Nations, Government of Kerala decided to Develop one of its major Fishing harbours based at Kollam into a world class Fisheries Infrastructure Hub. The hub will be an integrated harbour-post harvest-processing- value addition- marketing infrastructure conforming to international standards for modern fishing harbour facilities which includes latest facilities for vessel berthing, fish unloading, fish handling, auctioning, storage, cold chain management, fish loading provisions, restrooms, hygienic sanitation, vehicle parking facilities, dry docks for vessels repair and overhauling etc. Digitalized fish auctioning, post harvest processing, value addition and product marketing facilities, food parks etc are other important components. The project might upshot in face shifting the sector and a boost to the economic growth of fishermen. The project will be designed, implemented and managed jointly by the Department of Fisheries, Harbour Engineering Department, Matsyafed and Kerala State Coastal Area Development Corporation.

Department of Fisheries intends to invite applications/bids for the appointment of a Consultancy firm to study the Feasibility of the project and prepare a self-contained DPR for the project so as to enable the funding of the state as well as

Government of India. It should contain Preliminary Design & Engineering of the scheme, Preparation of detailed estimates in PRICE software & tender documents, Inviting tenders, evaluation of tenders and selection of contractors. The consultants shall also provide SOPs for the management of the facilities and suggest a suitable managerial frame work.

#### **Location of the project**

The proposed development location is situated and distributed among the Sakthikulangara/ Neendakara twin harbor site at Kollam. The harbor component will come on the South (Left bank) Sakthikulangara and the Post harvest marketing and value addition component will come on the North (Right bank) Neendakara. Both the sites have existing harbor facilities. The land area on south (left bank) is 16.31 Acres and north (right) bank is 29.57 Acres.

## **2. SCOPE OF WORK**

They shall undertake necessary field studies, prepare feasibility report and detailed project report. The scope also includes preparing required documents for availing funds from Govt. of India, tender documents, inviting tenders, evaluating tenders, selecting contractors and submission of necessary drawings and documents for obtaining clearances & permits from various agencies. The consultants shall also provide SOPs for the management of the facilities and suggest a suitable managerial frame work.

The detailed stages of services to be rendered are given below.

### **2.1 Stage-I:Diagnostic Study & Preparation of Feasibility Report:**

- I. Conducting the site visit to assess the present /ongoing activities, facilities available and also resources.
- II. Conducting Stakeholder meetings for collecting information and understanding of requirements and the potential of the project for the development of the area.
- III. Local survey for assessing the probable socio-environmental impacts of the project. Since it is not a new project as such but the modernization of existing harbor no need of comprehensive EIA but some new facilities including value addition and marketing will require CRZ clearance and it should be facilitated.
- IV. Collection of secondary data from Pollution Control Board, Municipal department, Water and Sewerage department etc.,
- V. Detailed analysis of Industrial data collected during field studies for proposing

capacity of post-harvest and value addition facilities.

VI. Market study and export potential assessment of the project.

VII. Suitable funding pattern for making the convergence of both State and central funds.

VIII. Gross cost estimation of the project components identified and finalized during the survey.

2.1.1. The various tasks to be accomplished under the feasibility study include but not limited to the following,

**A. Problem analysis**

- Data collection and analysis on the requirement of infrastructure and other facilities. Projected number and area of structures and facilities assessing total number of units envisaged to handle the quantity of fish landed/processed, crowd and the vehicles.
- Assessment of the volumetric flow, key constituents, concentrations, variations inflow at the future scenario would be made.
- Assessment of existing facilities and proposed size of business, future projections, and proposed conveyance and analysis of the same would be done for estimating the requirement.

**B. Identification of alternatives/concepts for wastewater treatment**

- Identification and quantification of the gap between existing infrastructure, equipments and management requirements would be undertaken and justification with regard to how the proposed system would be able to mitigate the gap with international standards would be reflected in the report.
- On the basis of the problem analysis carried out by the consultants in above steps, alternate concepts would be evolved and recommended that are able to assure compliance on development of a fishing Harbour cum Post harvest- value addition and marketing facility with international standards.

**C. Land requirement and suitability**

- Assessment of the land requirements, its suitability and availability would also be carried out by the consultant

**D. Comparison of alternatives treatment schemes**

- The consultant will also compare the alternate infrastructure concepts to arrive at the preferred concept on the basis of the technical merit in terms of successful model, effective, social acceptance, environmental resilience and cost-economics keeping in mind of the future changes like capacity expansion, change of standards, diversity of products and change of processes.

**E. Operation and management aspects etc.,**

- Consultant will elaborate on management of operational standards and auxiliary systems in Fishing harbour, cold chain, post-harvest handling, pre-processing, Marketing, recreational & common facilities, overall hygiene of the premise, revenue generation and risk assessment.

**F. Stakeholder Consultations:**

The consultant would also conduct stakeholder consultations, from time to time as needed for recording the views of the relevant stakeholders and incorporate the essential requirements. At least 3 Nos. of stakeholder consultations are mandatory.

**G. Preparation of Feasibility Report**

- The consultant will prepare a feasibility report as per the scope of the study defined above (clause 2.1), with clear recommendations on the viable technical model(s), business model(s) and management model(s) Technical & Financial viability, suitable funding sources, Components of the project with rough costing for initiating bid process management by the competent authorities for setting up of a Fishing Harbour cum Post harvest-value addition and marketing facility with international standards.

**2.2 Stage-II: Preparation of Detailed Project Report:**

- i. Development of a fishing harbour infrastructure and auxiliary facilities based on the categorization of standards prevailing all over the world.
- ii. Development of a Fish post-harvest-value addition and marketing facilities.
- iii. The hub developed will be an integrated harbor-post harvest-processing-value addition- marketing infrastructure conforming to international standards.
- iv. For modern fishing harbor, which includes latest facilities for vessel berthing, fish unloading, fish handling, auctioning, storage, cold chain



management, fish loading provisions, restrooms, hygienic sanitation, vehicle parking facilities, dry docks for vessels repair and overhauling etc.

- v. Digitalized fish auctioning, post-harvest processing, value addition and product marketing facilities, food parks etc. are other important components.
- vi. The project might upshot in face shifting the sector and a boost to the economic growth of fishermen.
- vii. Detailed study of the development of the entire premise with understanding of all the processes, need for advanced technology, innovative alternatives, water and energy, land area requirements, infrastructure required for common facilities etc.
- viii. Topographical Survey for selection of drainage facilities routes and location for STP/ETPs, and suitable models for the same with all technical details. The drawings and all details related to land may be collected from Harbour Engineering Dept if needed.
- ix. Geo-technical Survey for the selection of location for placing various component units suitably proposed development area.
- x. Developing concept, examining the different Technology Solutions, Preparation of detailed Project report (DPR) along with layout, Preliminary designs, BOQ in PRICE software, Clear specification & Cost estimates, economic viability analysis, sufficient for obtaining funds from various sources and for preparation of tender document.

### **2.3 Stage-III: Assistance for availing funds from GoK/GoI**

- i. The PMC shall assist the Department submission of the proposals under the various schemes identified for in getting the funds released for the Project as per the respective scheme guidelines.
- ii. The PMC should furnish all the details to clarify the comments or clarification sought by Government or its funding agencies.
- iii. Corrections/clarifications require amendment in proposal may be vested with the PMC.

### **2.4 Stage-IV: Selection of Contractor:**

#### **a. Preparation and issue of tender documents**

- i. The PMC shall prepare a suitable tender document with terms and

conditions, BOQ, Specification and drawings and should tender the work in a transparent manner. Appropriate conditions for ensuring smooth operation and maintenance of the developed facilities, calculation of user charges, tripartite agreement with the users, contractor and the client representative shall also be provided by the PMC.

- ii. PMC should perform the Technical Evaluation of bids received and prepare techno commercial comparative statement and opening of price bids, price negotiations and recommend the Department/implementing agency to award the work for the lowest bidder.

## **2.5 Stage V: Construction stage**

- i. Contract Management including verification and clearance of Construction drawings, detailed designs supplied by the contractor and any other details of completion of the project, Equipment Inspection prior to dispatch to the site, recommendation to Department/implementing agency for release of payment based on verification of invoice & work completion.
- ii. Site supervision to monitor and ensure quality of construction, fabrication, erection.

## **2.6. Stage VI: Trial run, Testing, O&M guidance**

Supervision of pre-commissioning & Post commissioning including performance Guarantee Test Run (PGTR) & Reliability Test Run (RTR) to be carried out by the contractor in the presence of PMC. The consultant shall also provide their service for a time period of five years from the date of commissioning of the entire facilities developed as an adviser for O & M activities of the same whenever client demands. The rate offered should also include the post commissioning advisory role for the O&M activities.

### 3 PROJECT IMPLEMENTATION SCHEDULE

The time schedule of various services is given below. It is clarified that consultant shall obtain approval from the Client for each stage of the assignment.

Sl.No	Description of Activity/Schedule	Time Schedule	1	2	3-4	5	6	7	8-9	10-24	25-26
<b>1</b>	<b>Stage-I Diagnostic study&amp; Preparation of Feasibility Report</b>										
a	Field Survey and collection of data (Diagnostic Study)	30days									
b	Submission of Feasibility Report	30 days									
<b>2</b>	<b>Stage-II Submission of Detailed Project Report</b>										
a	Submission of draft report	2month									
b	Receipt of comments/clearance	15days									
c	Submission of final DPR	15days									
<b>3</b>	<b>Stage-III Assistance for financial closure</b>	1month									
<b>4</b>	<b>Stage- IV Selection of Contractor</b>										
a	Preliminary Design &Engineering &draft RFP submission (From approval of DPR and means of finance)	1month									
b	Bid process management including evaluation of bid document and recommendation by PMC for finalization of suitable contractor	2months									
<b>5</b>	<b>Stage V- Construction</b>										
a	Project Implementation Supervision	15months									
<b>6</b>	<b>Stage VI-Project commissioning, management arrangements &amp; Supervision</b>	2 month									

### 4. FINANCIAL BID

- 4.1. The consultant shall submit the financial bid as per the format given in Annexure-IX.
- 4.2. The quoted fee shall be in lump sum for complete services to be rendered.
- 4.3. The amount payable is inclusive of all taxes and levies but excluding GST which will be paid as applicable from time to time. The statutory taxes and other deductions as per income tax and relevant Acts will be applicable for the assignment
- 4.4. The cost of the project shall exclude the cost of land, statutory payments to other departments and departmental overheads, taxes and duties.

### 5. MODE OF PAYMENT:

- 5.1 For each of the services in the scope of services the Consultant shall be paid in the following stages consistent with the work done as agreed upon. Payments already made to the consultant will be deducted at each stage.

<b>Deliverables</b>	<b>Milestone based Fees payable</b>	<b>Timeline (from the date of signing the agreement)</b>	<b>Cumulative Fee on completion of the milestone</b>
<b>Submission of Feasibility Report</b> (On receipt and approval of all Services up to Stage – I)	10% of agreed amount of PMC contract	60 days	10% of agreed amount of PMC contract
<b>Submission of Detailed Project Report</b> (On receipt and approval of all Services up to Stage – III)	20% of agreed amount of PMC contract	150 days	30% of agreed amount of PMC contract
<b>Selection of contractor</b> (On receipt and approval of all Services up to Stage – IV)	20% of agreed amount of PMC contract	8 months	50% of agreed amount of PMC contract
<b>Construction stage</b> (On completion of 25% of value of works)	10% of agreed amount of PMC contract	12 months	60% of agreed amount of PMC contract
<b>Construction stage</b> (On completion of 50% of value of works)	10% of agreed amount of PMC contract	24 months	70% of agreed amount of PMC contract
<b>On commissioning of the scheme</b> (On receipt and approval of all Services up to Stage – VI)	20% of agreed amount of PMC contract	26 months	90% of agreed amount of PMC contract
<b>On completion of Defect Liability Period.</b>	10% of agreed amount of PMC contract		100 % of agreed amount of PMC contract

## **6. GENERAL PROVISIONS:**

1. The Consultants shall provide state-of-the-art creative designs keeping in view the aesthetics and utilitarian aspects of the structures capable of being constructed at an optimum cost. The designs shall be created specifically for this project and shall not be replicated in to or partly from any other project.
2. The services under any stage will be treated to be complete only after such services carried out by the Consultants are approved by the Department. All the stages of work shall be completed by the Consultants according to the schedule as agreed. The works throughout the stipulated period of contract will be carried out with due diligence.
3. In the event of the Consultant's firm closing its business or failing to complete

balance work within reasonable time, the Department will have the power to employ any other agency to complete the work at the cost of the original Consultants.

4. In the event of the failure on the part of Consultants to complete their work, committing a breach of any one or more of the terms and conditions of the agreement, the Authority will be entitled to rescind this agreement without prejudice to its rights to claim damages or remedies under the law.
5. The Consultants shall submit the time and progress chart prepared by the contractor for the completion of the work on weekly basis to the Department.
6. The Consultants shall be solely responsible for the competency and the correctness of the detailed design of the infrastructure and shall be fully responsible for the plans, estimates, designs, drawings and specification provided by them for items described in the schedule or work (BOQ). The drawings, designs etc., shall conform to the statutory provisions and standards laid down by the Bureau of Indian Standards or where no such standards exist, to the standards laid down by any similar body and they shall also be efficient, economical and sound in every manner.
7. The Consultants must have the approval of the Department before initiating any stage of its duties.
8. The Consultants shall supply to the Department free of cost five sets of Reports, DPRs, all drawings, specifications, estimates, etc., prepared for all stages along with one set of drawings on reproducible tracings. Any additional sets required by the Department will be paid for on actual cost basis.
9. Any deviation from the approved drawings or specifications that may be observed by the Consultants shall be given in writing by them to the Department who shall issue, necessary instructions to the executing agencies.
10. The Consultants shall make necessary revisions in the drawings and other documents submitted by them as may be required by the Department.
11. The designs, drawings, specifications and documents prepared for the project will be the property of the Department. The consultants shall not use these documents for any purpose without approval from the Department.

12. The Department will have liberty to postpone or not execute any work and the Consultants shall not be entitled to any compensation or damage for such postponement or non-execution of the work except the fees which are payable to the Consultants up to the stage of services then in progress.
13. If the delay in executing the project or any part of the project is due to the failure or non-receipt of information, details, plans, etc., from the Consultants, the responsibility for the time over run for the execution of the project shall lie with the Consultants and a penalty of 1% of the total fees payable up to the relevant stage will be imposed for every week of delay or part thereof subject to a maximum amount of 10% of fee payable.
14. The Consultants shall provide extra services, if any, essential for the successful implementation of the scheme. These shall comprise of works that are not included or covered under this agreement. However, any or all services that are in contravention of the standards, norms or requirements provided by the Department, local Municipal bye-laws, etc., shall be to the account of Consultants, and redoing of all such works services shall not come in the purview of extra work.
15. If at a later date it is found that the consultant has furnished false information in respect of qualification information furnished by them, the bid / Agreement will be summarily rejected and no further payment will be made. Further the EMD submitted by the Consultant shall be forfeited.
16. Any dispute arising out of the provision of this agreement shall be subject to the jurisdictions of the courts at Thiruvananthapuram only and no other courts shall have jurisdiction to entertain any petition, application or suit to resolve such disputes.

## **7. ELIGIBILITY CRITERIA FOR THE CONSULTANT (WHO CAN APPLY):**

The Bidders should satisfy the following minimum eligibility criteria and the technical bids of those who satisfy all the following eligibility criteria will only be opened.

- i. Companies/firms/private, public or government owned legal entities (Original firms) having business of providing professional services/consultancy for

Environmental/infrastructure works which were operational from the last ten years with in India (Client certification is mandatory).

- ii. The bidder should have experience in undertaking feasibility study OR preparation of Detailed Project Report of such infrastructure projects in the last 15 years ending on 31.03.2022 (Client certification is mandatory).
- iii. The bidder should have experience/handled at least one project i.e., Project Management Consultancy for at least one Fisheries infrastructure project related to Fishing harbor, Fish Post harvest and marketing facilities and should have completed projects in the last 10 years ending on 31-03-2022. Photocopy of completion certificate from the client should be enclosed. PMCs which had previous experience in execution of mega infra structure projects will be graded positively. At the same time it includes Fisheries infrastructure will get added advantage. The bidding firm or its group companies should not be a Procurement/ Construction Company or Original Equipment Manufacturer of the components of such facilities.
- iv. The bidder should have minimum average Annual turnover of Rs.10 Cr. in last three financial years as on 31-03-2022.

## **8. PREPARATION AND SUBMISSION OF BID**

### **8.1 Pre-Bid Meeting:**

In order to clarify any queries and discuss the issues with respect to the Project, a pre- bid meeting shall be held with the bidders as per the schedule given below, at Directorate of Fisheries, Vikasbhavan, Thiruvananthapuram.

### **8.2 Enquiries Concerning the RFP**

All enquiries should be submitted to the following address in writing, by letter or e- mail or facsimile transmission:

Director of Fisheries, Vikas Bhavan, Thiruvananthapuram – 695033, Kerala

Ph: 0471 2303160, Fax: 0471 2305042

Email: fisheries director@gmail.com

Note: All communication from Department will be through email only. Any corrigendum/addendum /clarification to the EOI will be published in the e-tender website and notified in the website of Department (<https://fisheries.kerala.gov.in>).

### 8.3 Submission of Bid

The Technical Bid and Financial Bid should be submitted by the bidders as per the procedures and guidelines specified in e-tender portal. The technical bid should be submitted online before 3 PM on 01.02.2023.

### 8.4 Format and signing of bid

The Technical Bids and Financial Bids are to be uploaded in e-tender site as per the guidelines specified thereon. Also Bid (Financial) shall be in the format annexed to this EOI must be uploaded to E tender portal in PDF format. The Financial bid shall be typed or written in indelible ink and signed by the authorized signatory of the Bidder who shall also sign all the pages of EOI. In the Financial proposal, the bidders are required to quote their fee (As lump sum) for complete services to be rendered to the Department in Project Management for the Development of an Integrated Fishing Harbour, Post-harvest, value addition & Marketing infrastructure at Kollam, Kerala. The fee quoted by the bidder shall be exclusive of GST and other statutory deductions, but inclusive of all other taxes overheads, travel expenses, incidentals, cost of site visits, liaising with the office of competent authority, printing cost of documents, Reports etc.

### 8.5. EARNEST MONEY DEPOSIT

- 8.5.1 Bidder shall pay E.M.D. of Rs. 5,00,000/-online, through the e-tender website.
- 8.5.2 Bids received without EMD shall be summarily rejected.
- 8.5.3 EMD of the unsuccessful bidders shall be refunded without any interest at the earliest after selection of the bidder.
- 8.5.4 EMD of the successful bidder shall be retained towards security for fulfillment of the obligations of the Consultant under this agreement.
- 8.5.5 The EMD may be forfeited if a bidder withdraws or amends or impairs or derogates its Bid during the period of bid validity.
- 8.5.6 Termination of contract due to breach of any of the terms and condition of the agreement will entail forfeiture of EMD.
- 8.5.7 The EMD shall be refunded to the successful bidder after completion of the project implementation.



## 8.6 VALIDITY OF BIDS

The bids submitted shall be valid for a period of 90 days.

## 8.7. SEALING AND MARKING

The bidder would provide all the information as per this EOI, and Department would evaluate only the bids received in the required format. The Technical Bid and Financial Bid should be uploaded in e-tender site and the full set of Technical Bid must be sent to Department in hard copy and should reach before 02.02.2023. Details of documents to be uploaded in e-tender and to be sent to Department in hardcopy with self-attested by the concerned person are detailed below.

### 8.7.1 Technical Bid

Applicants shall submit proposals in English with all the documents by uploading in E-tender portal and in a sealed cover dully self-attested conforming to prescribed formats provided in Annexure I to VII super scribing each as Original as hardcopy to Department office. This envelope shall contain the following:

- i. Covering letter (Annexure I)
- ii. Index(givinglistofcontentsandcorrespondingpagenumbersintheproposal document)
- iii. Copy of this RFP document duly signed on each page as a token of acceptance of all the terms &conditions of this bid.
- iv. Methodology: A detailed plan indicating how the firm proposed to carry out the proposed study. The plan should include the rationale behind the intended methodology and number/type of personnel proposed to be deployed for the assignment.
- v. Company Profile (Annexure II)
- vi. Summary of Permanent Key Professionals with the PMC (Annexure III)
- vii. Summary of Financial Performance (Annexure IV)
- viii. Detailed particulars of feasibility study conducted and detailed project report prepared (Annexure V)
- ix. Abstract of Project Management Consultancy Services (Annexure VI) carried out in last five years.
- x. Detailed particulars of assignments completed/in-progress (Proforma-I).

- xi. Curriculum Vitae of key professional staff associating the project (Proforma-II).
  - xii. Audited annual accounts for the last three years
  - xiii. Work Order/Work completion order/performance letter, etc.
  - xiv. undertaking certifying that the firm has not been blacklisted or debarred by any Central/State Governments/Govt. Departments/ Govt. Bodies/PSU's.
  - xv. Other documents, if any
- 8.7.1.1. The hardcopy of the technical bid shall be signed by the applicant, the CEO or duly authorized person (s). The authorization shall be indicated by written power of attorney.
- 8.7.1.2. The last date for the receipt of the proposal in hardcopy is 13.01.2023 (3.00 PM).
- 8.7.1.3. Proposals received after the specified date shall not be considered for evaluation.
- 8.7.1.4. Applicants are not permitted to modify, substitute or withdraw after submission of proposal.
- 8.7.1.5. During evaluation of the proposals, Department may, at its discretion, ask applicants for clarifications on their proposal.
- 8.7.1.6. The Department reserves the right to verify all statements, information and documents, submitted by the Applicant in response to the EOI. Any such verification or the lack of such verification by the Department to undertake such verification shall not relieve the Applicant of its obligations or liabilities hereunder nor will it affect any rights of the Department there under.
- 8.7.1.7. In case it is found during the evaluation or at any time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the eligibility conditions have not been met by the Applicant or the Applicant has made material misrepresentation or has given any materially incorrect or false information, or has history of poor performance, the applicant shall be disqualified forthwith if not yet appointed as the Consultant either by issue of the LOA or entering into the Agreement, and if the Selected Applicant has already been issued the LOA or has entered into the Agreement, as the case may be, the same shall, notwithstanding anything to the contrary contained therein or in this EOI, be liable to be terminated, by a communication in writing by the Client without the Client being liable in any manner whatsoever to the Selected Applicant or Consultant, as the case maybe.

8.7.1.8. In such an event, the Department shall forfeit appropriate Performance Security, if available, as mutually agreed pre-estimated compensation and damages payable to the Department for, inter alia, time, cost and effort of the Department, without prejudice to any other right or remedy that may be available to the Department.

The sealed hardcopy of technical bid only shall be submitted in “ORIGINAL” only and be marked “TECHNICAL BID” for Project Management Consultancy to carry out the Feasibility Study, DPR and project management for the execution of Establishing an Integrated Fishing Harbour, Post-harvest, value addition & Marketing infrastructure at Kollam, Kerala

8.7.1.9. The hardcopy thus sealed as above, shall be furnished to:

Director of Fisheries, VikasBhavan, Thiruvananthapuram – 695033,  
Kerala Ph: 0471 2303160, Fax: 0471 2305042  
Email: fisheriesdirector@gmail.com

8.7.1.10. If the envelopes are not sealed and marked as instructed above, the Authority assumes no responsibility for the misplacement or premature opening of the contents of the Bid and consequent losses, if any, suffered by the Bidder.

#### **8.7.2 Financial Bid**

Financial bid shall be submitted as lump sum in Rupees (excluding GST) as per the prescribed format in excel sheet in the e-tender portal.

### **9 PROCEDURE FOR OPENING OF BIDS**

9.1. Bids received on or before 01.02.2023 by 3.00 PM (IST) will only be considered for evaluation. The bid opening authority will not consider any bid received after expiry of time and date specified.

9.2. The bids shall be opened in two stages as technical bid and financial bid. Technical Bid will be on 06.02.2023 at 11.00 AM. The authorized representatives of the interested bidders may like to be present during opening of bids.

9.3. The bid inviting authority reserve the right to reject any or all bids or to accept any bid wholly or in part without assigning any reasons whatsoever to anybody

9.4. The successful bidder shall furnish the originals of all the documents/certificates/ statements, furnished by him along with bid for verification and return before concluding the agreement.

9.5. Technical bid we will be evaluated as per the clause 10 mentioned in the EOI.

9.6. Work will be awarded to the successful bidder who has quoted the lowest percentage rate for the project and the successful bidder must execute an agreement with client and should remit an amount corresponding to 5 % of the total value of work (including the EMD of Rs.5,00,000 already remitted during bid submission) as a performance guarantee of the project within 14 working days.

9.7. For any further details/clarifications please contact:

Deputy Director of Fisheries (PME)  
Directorate of Fisheries  
Vikasbhavan, Thiruvananthapuram. Mob.9496007041

## **10 EVALUATION OF BIDS**

10.1 Evaluation Criteria: - Technical Evaluation committee being constituted by Department will evaluate the Technical bid of those who qualifies in minimum eligibility criteria.

a) The minimum Technical Score to be obtained in technical evaluation for opening Financial Bid is 75marks:

Sl. No.	Particulars	Marks (Max100)	Criteria for awarding the marks
1	Concept, Approach and Methodology	25	Marks shall be awarded based on the quality of approach and methodology proposed by the Applicant.
2	Relevant Experience of Applicant	40	<ul style="list-style-type: none"> <li>15 marks will be awarded to the consultant who conducted feasibility study or detailed project report for at least one such project within last 15 years ending 31.03.2022.</li> </ul>

			<ul style="list-style-type: none"> <li>• 5 marks for each additional project limited to three.</li> <li>• 5 marks will be awarded to the consultant who have completed project management consultancy for such projects within the last 10 years ending 31.03.2022.</li> <li>• 5 marks for awards or recognitions or citations at National/international level.</li> <li>• Additional 5 marks for each PMC assignment for any such project which has completed within 10 years ending on 31-03-2022 and additional 5 marks for PMC assignment for any such project limited to two numbers.</li> </ul>
4	Relevant Experience and Qualification of the key personnel Associating the project	35	<ul style="list-style-type: none"> <li>• 10 marks will be awarded to personnel with Masters in Environmental Engineer and 5 years relevant experience in designing and construction of fisheries infrastructures.</li> <li>• 5 marks will be awarded to personnel with Masters in structural engineering and 5 years relevant experience in structural design.</li> <li>• 5 marks will be awarded to personnel with B Arch. in and 8 years relevant experience in the field of architecture.</li> <li>• 5 marks will be awarded to personnel with BTech. in Civil Engineering and 8 years relevant experience in project execution.</li> <li>• 5 marks will be awarded to personnel with BTech. in Electrical Engineering and 8 years relevant experience Industrial project execution.</li> </ul>

			<ul style="list-style-type: none"><li>• 5 marks will be awarded to personnel with BTech in Mechanical Engineering and 8 years relevant experience designing and implementation of Fish processing industries.</li></ul>
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10.1.1 The financial bid of those firms which scores 75 marks or more will only be opened.

10.1.2 The firm quoting lowest amount will be selected for the assignment.

10.1.3 Work will be awarded to the successful bidder who has quoted the lowest financial quote for the project and the successful bidder must execute an agreement with Department of Fisheries and should remit an amount equivalent to 5% (including EMD already remitted during tendering) of the total amount of work awarded to the bidder

**Annexure I**

**APPLICATION**

Date.....

**To,  
The Director of Fisheries,  
VikasBhavan,  
Thiruvananthapuram-695033, Kerala**

**Sub:** Appointment of Project Management Consultant for the Establishment of an Integrated Fishing Harbour, Post-harvest, Value addition & Marketing infrastructure at Kollam, Kerala

**Ref:** EOI Dated\_\_\_\_\_

**Dear Sir,**

Having examined the EOI document indicating scope of works, I/We here by submit our proposal together with all the necessary information and relevant documents for Project Management Advisory Consultancy for Development of an Integrated Fishing Harbour, Post-harvest, value addition & Marketing infrastructure at Kollam, Kerala

The proposal is made by me/us on behalf of.....  
(Company/Firm/Association of individuals) in the capacity of .....duly authorized to submit the proposal.

I/We understand that The Authority reserves the right to reject any proposal without assigning any reason. I/We undertake that all the information furnished by me/us in the proposal is true to the best of my/our knowledge and belief. If any of the information is found to be false on subsequent verification, I/We understand that our bid/agreement shall be rejected/terminated and take that I/We may be debarred from submission of bid to this Authority in future.

**Encl:** As above

**AUTHORISED SIGNATORY**

(Name and Designation)

Name of Firm:

Address:

## Annexure II

### PMC Profile

1	Name of the Applicant Firm	
2	Ownership (Government/ PSU/ Private)	
3	Type of Organization/Proprietary firm/Partnership firm/Public Limited Company/Pvt. Limited Company/ Others (please specify and attach proof)	
4	(i) PAN Number (ii) Service Tax Registration Number	
5	Name and Designation of Key Management Person(s)	
6	Date & Year of establishment of firm	
7	Number of years of experience in Consultancy Services	
8	Number of Permanent Employees	
9	Number of Permanent Employees for Consultancy Services	
10	Areas of Consultancy	
11	Core Competency	
12	Any other important information about the organization	

**Signature with seal**



**Annexure III****Summary of Permanent Key Professionals with the PMC**

<b>Sl. No.</b>	<b>Name and Designation</b>	<b>Experience In completed Years</b>	<b>Educational/ Professional Qualifications</b>	<b>Number of Years with the Present Employer</b>	<b>Areas of specialization</b>
(1)	(2)	(3)	(4)	(5)	(6)

Signature with seal

**Annexure IV**  
**Summary of Financial Performance**

Year	Turnover from all sources (In Rs. Lakh)	Turnover from consultancy assignments (In Rs.Lakh)	Percentage Share of revenue from consultancy assignments	Net profit (in Rs. Lakh)
(1)	(2)	(3)	(4)	(5)
2018-2019				
2019-2020				
2020-2021				

**Note:** 1. Financial performance for three consecutive latest financial years for which audited accounts are available should be given.

2. Audited annual accounts for the three years for which information is given in the statement above should be provided.

3. Figures given in columns (2) and (3) above must match with those given in the Audited Accounts.

**Signature with seal**

## Annexure V

### Details of Feasibility study or Detailed Project report prepared for similar projects

S. No.*	Nature of assignment with detailed scope of services	Client Organization	Period of Assignment	Total capacity of the plant
(1)	(2)	(3)	(4)	(5)

\*Should be consistent with the Sl.No. given in the proforma I, for detailed particulars of the assignment.

\*Should furnish the completion certificate issued by the client corresponding to each assignment.

**Signature with seal**

## Annexure VI

### **Project Management Consultancy Services Carried out on similar projects in the Last Five Years.**

S. No.*	Nature of assignment with detailed scope of services	Client Organization	Period of Assignment	Total cost of the project
(1)	(2)	(3)	(4)	(5)

\*Should be consistent with the Sl.No.given in the Proforma I, for detailed particulars of the assignment.

\*Should furnish the completion certificate issued by the client corresponding to each assignment.

**Signature with seal**

## Annexure VII (Proforma-I)

### Detailed Particulars of similar Assignments completed/ In-progress

1.	Title of the Survey/ Investigations/ Assignment:	2.	Project details with outlay  a) Project cost in Rs.		
3.	Geographical Coverage (States/ districts covered in the survey):	4.	Client Organization:		
5.	No. of Professional Staff employed:	6.	Start Date:(Month/Year)		
7.	Completion Date:(Month/Year)	8.	Duration of Assignment:	8.	No. of Man months provided by firm:
9.	Sample details:	10.	Remuneration received by your firm for Professional Services (in Rs. lakh):		
11.	Names of associated firms, if any:	12.	No. of man-months provided by associated firms:		
13.	Name of senior professionals associated with the Survey/Study/Assignment:				
14.	Brief Description of Survey/ Investigations / Assignment:				
15.	Exact Nature of services provided by your firm:				

**Note:** 1) Please use separate sheet for each assignment

**Signature with seal**

### Annexure VIII (Proforma-II)

#### **Format of Curriculum Vitae (CV) of Key Professional Staff Associating the Project**

1.	S. No. <i>(should be consistent with the Summary of Key Professionals in Annexure III)</i>	
2.	Name of Staff	
3.	Position	
4.	Date of Birth	
5.	Nationality	
6.	Education <i>[Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of obtainment]</i>	
7.	Membership of Professional Associations	
8.	Training <i>[Indicate significant training since completion of education]</i>	
9.	Employment Record <i>[Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment period of employment, name of employing organization, positions held.]</i>	
10.	Work Undertaken in which the staff has made significant contribution	
11.	Certification:	
<p>I, the undersigned, certify that to the best of my knowledge and belief this CV correctly describes myself, my qualifications, and my experience.</p> <p>Date:</p> <p><i>[Signature of staff member or authorized representative of the staff]</i></p>		
12.	Name of authorized representative	
13.	Designation of authorized representative	

**Note:** Please provide separate CVs for each key professional

## Annexure IX

### FINANCIAL PROPOSAL FORM

We, M/s\_\_\_\_\_here by offer to render the consultancy services for “Establishment of an Integrated Fishing Harbour, Post-harvest, value addition & Marketing Infrastructure at Kollam District, Kerala, indicated in the scope of work as per the Terms & Conditions in this document at a fee of Rs.\_\_\_\_\_lakh (Rupees.....).  
.....).

The Rate/fees quoted above includes all taxes, duties and out of pocket expenses but exclusive of GST.

Authorized Signatory

#### **FOOT NOTE TO BID OFFER:**

- i. The Consultants shall carefully fill the bid offer both in figures and words. Over writing shall not be permitted. Errors if any in the bid offers shall be corrected by striking out and rewriting clearly and initialed.
- ii. If on check any difference is found in the bid offer between the rate given by the consultants in words and figures the lower of the two shall only be considered.
- iii. The bidder is not allowed to make any alterations to the Terms & Conditions. For any such alteration the offer of the consultants is liable for rejection.
- iv. The Department reserves the right to reject any bid or all the bids without assigning any reason therefore.
- v. Conditional bid/offer will not be accepted.

Sd/

Director of Fisheries